



North Florida Water Utilities Authority
PO Box 1266
Lake City, FL 32055

8 December 2025

RE: Addendum 2 to 2026-01 RFQ NFWUA Professional Engineering Services

To whom it may concern,

It has come to the NFWUA attention that there is confusion on where to view and/or submit questions for the above-referenced RFQ.

Per the "Information to Respondents" section of the RFQ packet, "any questions concerning specifications and/or RFQ documents should be asked in the public questions and answers section for the specific solicitation in writing before the questions deadline list in the table above." This sentence refers to the Suwannee County procurement portal.

Vendors/Respondents would have to register/log in in order to submit a question, but do not have to register/log in to view questions and answers that have already been asked or view/download documentation.

To find the public questions/answers section or to ask a question, please follow these steps:

1. Go to suwanneecountyfl.bonfirehub.com
2. In the "Open Public Opportunities" tab in the middle of the page, vendors should see Project "Professional Engineering Services for NFWUA".
 - a. Click "View Opportunity" to the right side of the screen.
3. Scroll down the page to the "Messages" section of the opportunity. There respondents will see two options "Public Notices" and "Public Q&A".

Please review questions and answers prior to asking additional questions as the question may have already been answered.
4. To ask a question, log in/register. Once that is done, there should be a blue button with "Ask A Question" to click. View image below to see the messages section and the "Public Q&A".

A screenshot of a web interface titled "Messages". At the top left is a mail icon. Below the title are two tabs: "Public Notices (1*)" and "Public Q&A (5*)", with the latter being selected. Below the tabs is a search bar with the text "Search" and a "Status" dropdown menu set to "All". To the right of the search bar is a blue button with a plus sign and the text "Ask A Question".

✉ Messages

Public Notices (1*) Public Q&A (5*)

Search Status

Search... All

➕ Ask A Question

5. Fill in the required boxes for the question and click the “Create” button. Doing so will notify Staff on the project.
6. Check back periodically for responses to questions.
 - a. If there are questions that directly impact/change the documents or the details of the RFQ, additional addendums will be published.

If there are any questions about registering for Suwannee County’s procurement portal, please use the following link: <https://customer.eunasolutions.com/public/s/article/vendor-registration>.

Staff will only respond to questions asked in the public questions and answers form on the Suwannee County procurement portal. Any questions submitted through email will not be answered.

Sincerely,

Shannon Roberts
Executive Director

ADDENDUM ACKNOWLEDGEMENT

This is to certify that I have received a copy of Addendum #2 for 2026-01 RFQ NFWUA Professional Engineering Services.

Print Name

Signature

Date

(THIS DOCUMENT IS TO BE INCLUDED IN BID PACKAGE)